



Roade IT Training

The Roade to Successful IT Training
Specialists in Microsoft Office & All Corporate Computer Training

Course Outline

Internet Explorer v6

Overview

This course is designed for persons desiring to use the newest version of Internet Explorer for viewing the Internet

Target Audience

This course is designed for persons desiring to use the newest version of Internet Explorer for viewing the Internet

Objectives

At the completion of this course participants will be able to:

- Display web sites.
- Search for information.
- Communicate with others using the Internet.
- Acquire information from the Internet.

Prerequisites

This course assumes a basic understanding of Microsoft Windows.

Course Duration

This course outline is an example of a typical 1 day course; we would like to meet with you for a no-obligation chat to discuss how we can best format the course to suit the needs of your delegates.

Course Cost

From £300. Manuals to accompany the course are available at £35 each
Prices vary please contact us for a quote to suit your budget.

Versions Offered:

Microsoft Office 97, 2000, XP & 2003

Roade IT Training

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Course Contents

- 1 **Displaying Web Sites**
 - a) Open Web Pages
 - b) Follow Links
 - c) Bookmark Pages
 - d) Print Pages
- 2 **Searching for Information**
 - a) Find a URL
 - b) Find People
 - c) Find a Map
 - d) Get Driving Directions
 - e) Find Information
- 3 **Communicating**
 - a) Send and Receive Instant Messages
 - b) Subscribe to a Newsgroup
 - c) View Newsgroup Messages
- 4 **Acquiring Information from the Web**
 - a) Download a File
 - b) Open a Zipped File
 - c) Copy Information from a Web Site
- 5 **Maintaining Internet Explorer**
 - a) Block Cookies
 - b) Delete Unnecessary Files
 - c) Organize Your Favourites

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